

ANNEX "E"

SPECIFICATIONS AND SPECIAL CASES REGARDING THE INFORMATION TO BE ENTERED IN THE CONSULAR DOCUMENTATION FOR INTERNATIONAL STUDENTS

Below are detailed guidelines on the information that must be included in the financial documentation for students whose families reside in non-EU and EU countries.

The most common exceptional cases are also listed. If the cases listed do not cover your specific situation, students are asked to contact EDISU by opening a ticket.

Further specifications will be defined exclusively in English in the following Appendix F, dedicated to the use of international students only.

1. COMPOSITION OF THE FAMILY UNIT

This means a certificate listing all members living with the student. It must include the full name and date of birth of each cohabitant.

Parents: Parental information must always be provided, unless applying as an independent student (see below) or the following specific cases apply:

- a) Death: In the event of the death of a parent, this must be specified on the certificate. If this is not possible, a death certificate may be submitted. This may be a non-original copy, without legalization, and is also acceptable in English, French, or Spanish.
In the case of a student who has lost both parents, the registered family unit must comply with the provisions of Article 6, paragraph 1.6, only if the students reside alone.
- b) Divorce or legal separation: In the case of divorce or legal separation, this must be specified on the certificate. If this is not possible, the divorce or legal separation certificate may be submitted. This certificate may be a non-original copy, without legalization, and is also acceptable in English, French, or Spanish.
- c) Financial and emotional detachment: If the student has only one biological parent and there are no financial or emotional ties with the other parent, this must be specified in the certificate. If this is not possible, a certificate of financial and emotional detachment may be submitted. This certificate may be a non-original copy, without legalization, and is also acceptable in English, French, or Spanish. If this document can only be submitted as an affidavit, it must be translated into Italian and legalized.

Non-cohabiting members: For all members of the household who are adults as of January 1, 2026, listed on the family composition certificate, documentation must also be submitted to prove their income and assets. If the family composition certificate lists members who no longer live with the student, they may be excluded from the household by submitting additional documentation proving their absence from the household. This documentation may be submitted in non-original copies, without legalization, and is also acceptable in English, French, or Spanish.

Married students: The family unit consists of the student, their spouse, their children, and any other cohabitants. The spouse's parents must be included in the family unit only if they still reside with them or if, despite having a different residence, the student does not meet the requirements for independent status (see below).

Adult members: "adult members as of January 1, 2026" means any member of the household (including students) who turned 18 during the 2025 calendar year (January 1-December 31) and therefore are adults as of January 1, 2026. Any members born on or after January 1, 2008, are excluded from this definition.

Remarriage: If a student's parent is remarried to a person other than the other parent, the new spouse must be included in the family unit and therefore their income and assets must be submitted.

2. INCOME

For all household members who were adults on January 1, 2026, the total gross annual income must be submitted, or, if there was no income, a certificate of no income or unemployment for the requested year. This information must be provided even if the household members were not adults in the requested year but are adults on January 1, 2026.

Below are the details of the information required:

- Type of income: The total gross annual income must be provided. Certificates specifying net income or a generic income (without the specification "gross") will not be accepted. However, certificates in the form of tables or income statements that, while not specifying "gross", allow the income to be traced by showing tax withholdings, social security contributions, and any bonus and premium payments, are acceptable. If not all monthly statements for the year are submitted,

EDISU Piemonte automatically applies the thirteenth-month payment calculation; furthermore, it is necessary to declare any forms of income support and/or government subsidies received by a family member.

- Required currency: Income must be expressed exclusively in local currency, so that EDISU can convert it into euros for the purpose of calculating the ISEE parificato. Certificates showing income already converted into euros or currencies other than the local currency will not be accepted. If the document shows both income already converted into euros and in local currency, it will be accepted, but the value converted into euros will not be taken into account.
- income reference period: for non-EU students, only the income of 2025 is required. For students EU, only 2024 income is required.
- You must provide your total annual gross income or the total gross income for each individual month from January to December. Certificates reporting only a few months' salary, without further information about income or unemployment for the remaining months, will be considered ineligible. If all monthly salary statements are not submitted, EDISU Piemonte automatically applies the thirteenth monthly salary calculation; furthermore, you must declare any forms of support to the income and/or state benefits of a family member. Income statements referring to periods between two different years (for example, income between March 2024 and March 2025) will not be permitted.
- Unemployment: If one or more family members who were adults on January 1, 2026, had no income in the requested year, a certificate of no income or unemployment for that year is required. For any siblings who were adults on January 1, 2026, or for the student themselves (if they were adults on January 1, 2026), proof of enrollment in a school or university in the requested year is also acceptable as proof of unemployment. In this case, too, the documents must be translated into Italian and legalized.
- Pensions: If the household includes pensioners, documentation must be provided regarding the gross pension for the entire year requested. Providing only one monthly payment or fewer than 12 monthly payments for the requested year will not be sufficient. If pensions for all 12 individual monthly payments are submitted, EDISU will calculate the annual pension based on 13 monthly payments for the entire year. Additionally, any forms of income support and/or government benefits received by a family member must be declared.
- Exchange rate: EDISU uses the Bank of Italy's guidelines (<https://tassidicambio.bancaditalia.it/terzevalute-wf-ui-web/converter>). For EU students, the calculation is effective as of December 31, 2024, while for non-EU students, it is effective as of December 31, 2025 (or the first immediately preceding working day). If documents show income in both euros and local currency, the euro value will not be taken into account, and EDISU will convert the local currency income into euros. If the document indicates income in euros, it will be considered non-compliant.

3. MOVABLE ASSETS

For all family members who were adults on January 1, 2026, information regarding their assets (deposits, current accounts, savings accounts) must be submitted, or, if none exist, a certificate of absence. This information must be provided even if family members were not adults on the requested date but are adults on January 1, 2026.

Below are the details of the information required:

- Presence of movable assets: for non-EU students, the certificate must show the balance as of December 31, 2025 or the average balance for the year 2025; for EU students, the balance must be as of December 31, 2024 while the average balance must refer to 2024. This document can be submitted as a non-original copy, without legalization and is also acceptable in English, French or Spanish.
- Absence of movable assets: If a family member who was an adult on January 1, 2026, did not own any movable assets as of December 31, 2025 (non-EU students) or December 31, 2024 (EU students), documentation proving this absence is required. For this type of information only, a notarized self-declaration or affidavit may be accepted. The document certifying the absence of real estate assets must always be translated into Italian and legalized.

Certificates of absence of movable assets issued by individual credit institutions, banks, finance companies or other private entities are not acceptable.

4. REAL ESTATE ASSETS

For all family members who were adults on January 1, 2026, information regarding the presence of real estate assets must be submitted, or, if none exist, a certificate of absence. This information must be provided even if the family members were not adults on the requested date but are adults on January 1, 2026.

Below are the details of the information required:

- Houses and other buildings: for non-EU students, it is mandatory to submit information relating to houses or other types of buildings owned by each member of the household who was of age on 1 January 2026 as of 31 December 2025; for EU students, it is mandatory to submit information relating to houses or other types of buildings owned by each member of the household as of 31 December 2024

by each adult member as of January 1, 2026. It is also mandatory to report the surface area specification in square meters.

- Absence of real estate assets: If a member of the household who is 18 years of age as of January 1, 2026, did not own any real estate as of December 31, 2025 (non-EU students) or December 31, 2024 (EU students), a certificate of non-ownership must be submitted. A rental contract is not acceptable as proof of non-ownership.
- Agricultural land: It is not necessary to submit information about any land owned. However, a certificate of ownership of land may be accepted to certify the absence of houses or other buildings only if the certificate is a land registry extract listing all the real estate assets registered to the citizen.
- Rental agreement: The rental agreement cannot be used to certify the absence of real estate. However, students can submit it to EDISU to deduct the rent when calculating their ISEE (Equivalent Economic Situation Indicator). Please note that rents greater than or equal to the total family income will not be deducted. In this case, too, the documents must be translated into Italian and legalized.
- Presence of a mortgage on a building: if a building is encumbered by a mortgage, it is possible to submit a copy of the mortgage deed with the relevant residual debt capital as of December 31, 2025 [2024 FOR EU] in order to proceed with the deduction of the value up to the value of the building. In this case too, the documents must be translated into the relevant language. Italian and legalized.

5. INDEPENDENT STUDENTS

"Independent students" means single, unmarried, or married students who intend to apply without including their parents' family unit (Article 6, paragraph 1.5).

To apply as an independent student, in addition to the documentation listed above, you must provide additional documentation proving your independent status, namely:

- have received an income from work of at least 9,000.00 euros (or equivalent in foreign currency) for the tax years 2024 and 2025
- have resided outside of their family of origin (in a property not owned by a family member or other relative) for at least 2 years prior to the date of application submission.
- Income requirement: You must submit documentation demonstrating that your gross earned income was at least €9,000.00 (or equivalent in foreign currency) in both 2024 and 2025. Married students can also reach the €9,000.00 threshold by using their spouse's income or by combining their own and their spouse's income. If all monthly payments are not submitted for the year, EDISU Piemonte will automatically calculate the thirteenth monthly salary. Additionally, you must declare any income support and/or government benefits received by a family member.

Any scholarship received from EDISU or another educational institution does not count toward the minimum income threshold.

- Residency requirement: Applicants must present a document proving their residence outside of their family's home for at least two years prior to the scholarship application date. This residence cannot be in a property owned by a family member or other relative.

To certify this requirement, you can use the rental agreement, a certificate of residence, or the ownership certificate of the residence registered in the student's name. In this case, too, the documents must be translated into Italian and legalized.